



## JOB POSTING – Olympic View Golf Club

<b>Position Title:</b>	Horticultural Assistant	
<b>Department:</b>	Grounds Maintenance	<i>Olympic View Golf Club is a Bill Robinson design 18-hole championship golf course with a superb practice facility, the award winning GBC Golf Academy, magnificent clubhouse and Forester's Restaurant. Located in beautiful Victoria BC, Olympic View delivers on the golfing and culinary experience with exceptional service, stunning scenery, spectacular waterfalls and meticulous course conditioning.</i>
<b>Reports to:</b>	Golf Course Superintendent and Assistant Superintendent	
<b>Job Type:</b>	Part-Time Hourly, 4 - 5 months	
<b>Hourly Wage:</b>	\$13 – 15	
<b>Application Deadline:</b>	Open	
<b>Start Date:</b>	Flexible	

### POSITION OBJECTIVE

1. To ensure the proficient operation of the Horticultural Grounds Department and all related golf course maintenance activities.
2. To be able to work responsibly and efficiently with limited supervision.
3. To ensure that exceptional customer service is provided and that our guests enjoy a great golf experience.

### STRUCTURE

Reports to: Golf Course Superintendent and Assistant Superintendent

### DUTIES AND RESPONSIBILITIES

#### Horticultural Assistant

- Ensures the esthetic appearance of all ornamental beds and surrounding areas.
- Maintain all areas around club house, wedding site and on course mulched beds.
- Maintain all decorative and ornamental areas in proper condition including but not limited to:
  - ... Weeding undesirable plants from beds
  - ... Topping up and up keep of bark mulch areas
  - ... Hand watering, pruning and tidying any areas as directed to by the Horticulturalist
- Maintain open spaces, wooded areas, unused acreage and areas outside the perimeter fence.
- Assist the Horticulturalist by taking on Horticultural watering program in times of absence.

#### 1. Health and Safety

- Adheres to the safety policies in place for team members, as well as Members and guest of the club
- Wears correct personnel protective equipment and sets an example for other team members

#### 2. Guest Experience

- Become knowledgeable and able to answer basic questions about the facility and company

- Ensure each guest receives consistent service and products

## **REQUIRED SKILLS, KNOWLEDGE AND ABILITIES**

### **1. Technical Skills, Knowledge, and Qualifications**

- Good understanding of the golf club environment and industry
- Experience in gardening or horticulture is an asset but not essential

### **2. Abilities**

- Good communication skills
- Be able to work efficiently to a deadline with limited Supervision
- A detail orientated and critical eye
- Strong comprehension of the English language (oral and written)
- Self-Starter with a strong ability to organize one's own time
- Must be organized and maintain a positive attitude
- Problem solving abilities

## **WORK CHARACTERISTICS**

- Early mornings – 16 – 20 hours a week
- Primarily outside work, requiring occasional heavy lifting (up to 25kg)
- Will be required to work on a shift basis, including some weekends and holidays when necessary

## **COMPENSATION AND BENEFITS**

- Hourly wage \$13-15 – Based on experience
- Work with and learn from Red Seal certified Horticulturalist
- Golf privileges at all GolfBC facilities
- Discount on Golf Shop purchases
- On and off shift discounts on restaurant purchases
- Team uniform supplied

### **Please send your resume and cover letter to:**

Sean Wallace, Assistant Superintendent

[swallace@golfbc.com](mailto:swallace@golfbc.com)

Fax: 250.474.4001

### **OUR CORE STANDARDS**

Live our core standards – F.I.R.S.T.!

- Friendly and Helpful
- Initiative and Action
- Respect and Dignity
- Sales and Service
- Team and Facility Appearance